

# Boone Investigative Services

4125 Salem Bottom rd.  
Westminster, Maryland 21157  
410 596-6999 / 443 992-1347  
www.booneis.com

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## CLIENT INFORMATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_

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Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

Email: \_\_\_\_\_

Preferred Method Contact: \_\_\_\_\_

Authority for Investigation: \_\_\_\_\_

Nature of Investigation: \_\_\_\_\_

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Background Information: \_\_\_\_\_

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Attorney Information: \_\_\_\_\_

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## Client Agreement

This is an agreement between Boone Investigative Services, and \_\_\_\_\_, hereafter referred to as CLIENT. The parties agree Boone Investigative Services shall provide CLIENT with private investigative services which may result in: written report, recorded statements, printed documents, photographic evidence, videotape evidence and related materials, as set forth by the terms and conditions below. CLIENT agrees to pay Boone Investigative Services an hourly rate, listed below, plus necessary and reasonable expenses with a four hour minimum. Twenty-four hour notice is required in the event of a cancellation; otherwise your account will be invoiced for four hours for each investigator scheduled for that day. Request for immediate surveillance (less than 24-hour notice) will be at double time for the first four hours, regular rate thereafter. Major holidays and certain holiday weekends are invoiced at double time; eight hour minimum. Expenses may include, but are not limited to; mileage, parking, rental vehicles, data base searches, tolls, meals and hotel. Receipts will be obtained for individual expenses exceeding \$25.00 and/or where deemed appropriate.

CLIENT authorizes Boone Investigative Services to use their best judgment while on surveillance in determining when to discontinue surveillance. Any unpaid balance must be remitted within 7 days of notice. A surveillance event cannot be scheduled unless all unpaid balances have been paid. Boone Investigative Services has the right to refuse any requests for surveillance, at any time, without prior notification or reason. Boone Investigative Services warrants CLIENT that the services shall be performed with a degree of skill and care that is required in conformance of accepted professional standards and practices in the private investigative industry. Boone Investigative Services further acknowledges that in performing private investigative services that it will comply with all applicable local, state and federal laws. Except as specifically provided above, Boone Investigative Services disclaims all other warranties, expressed or implied. All investigative reports, information, tapes, or documents, provided to the CLIENT are to be considered exclusive in nature. CLIENT agrees to restrict the dissemination of said findings to only third parties with legitimate need to know or those authorized by law.

Due to certain circumstances and/or individual behavior patterns, Boone Investigative Services promises only due diligence in resolving the investigation to the CLIENT's satisfaction. We cannot guarantee that vehicles will not be lost in traffic, or that the person being followed will not become aware of our investigators. Circumstances surrounding each case are unique and we will do the best job possible on the CLIENT'S behalf.

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## Client Agreement (cont.)

CLIENT will hold Boone Investigative Services harmless from damages, losses, cost and expenses, including any attorney or legal fees, suffered/incurred in connection with or arising out of claims based on investigative results provided to CLIENT, and for which CLIENT fails to keep strictly confidential. Boone Investigative Services will retain all investigative information in a secure manner and will not disseminate or release any material to third parties unless authorized by CLIENT or legal court order. Boone Investigative Services is an independent contractor and shall not be deemed an employee, agent, or partner in any manner, of CLIENT. Neither party shall have the authority to make any binding representative or agreement on behalf of the other. This instrument contains the entire contract between both parties. Any other expressions of agreement, which is not outlined in this device, are null and void. Any amendment or modification of this agreement shall be in writing, duly executed by both parties, and appended to this document.

### Rates:

Investigator - \$65

Each Additional Investigator - \$50

Fees for other services (GPS, Seminars, etc.) are listed in "Service Description."

I, the undersigned (CLIENT) agree to the terms of this agreement and acknowledge that services provided by Boone Investigative Services would proceed until concluded by the CLIENT.

X \_\_\_\_\_ Date: \_\_\_\_\_  
CLIENT

X \_\_\_\_\_ Date: \_\_\_\_\_  
BOONE INVESTIGATIVE SERVICES

(2)

Confidential

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## Credit Card Authorization

I, \_\_\_\_\_, authorize Boone Investigative Services to charge my (Circle One) Visa / Master Card / American Express / Discover Card card number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Security Code \_\_\_\_\_, for investigative services in the amount authorized by the client. In the event that I (CLIENT), do not make payment arrangements within 10 days upon the completion of the services, agree to have this credit card charged for the balance due without being notified in advance.

Name as it appears on the Credit Card: \_\_\_\_\_  
(Print)

Statement Address: \_\_\_\_\_  
\_\_\_\_\_

X \_\_\_\_\_  
(Client-Signature) (Date)